

Manhattan-Ogden USD 383 Parent Portal Agreement

User Expectations

The Internet and secure web access have altered the ways that confidential information may be accessed, communicated, and transferred. Those changes are influencing instruction and student learning. Manhattan-Ogden USD 383 supports access by parents/guardians, teachers, and administrators to informational resources that will improve participation in a child's education and improve communication between parent/guardians and the student's teachers. Manhattan-Ogden USD 383 manages student information electronically and will make the student education records available for viewing only to authorized parents/guardians with a secure connection over the Internet. All parents/guardians will comply with the Internet use regulations and all technology regulations/procedures, as well as all other District policies that may apply.

A. Rights and Responsibilities

The access is a free service offered to all current and active parents/guardians of Manhattan-Ogden USD 383. Access to student information from the Internet is a privilege, not a right. A parent/guardian will be authorized to activate a web account only after a family has enrolled their child(ren) in Manhattan-Ogden USD 383. Once a student withdraws or graduates from Manhattan-Ogden USD 383, the access will be inactivated. Parents/guardians and staff must understand and practice proper and ethical/use.

B. Information Accuracy Responsibilities

Information accuracy is the joint responsibility between schools and parents/guardians. The district will make every attempt to ensure information is accurate and complete. If a parent/guardian discovers any inaccurate information, they will notify their school immediately and provide proof of the inaccurate information.

C. Information Accessible

Manhattan-Ogden USD 383 reserves the right to add, modify or delete functions viewed via the Internet site at any time without notice, including, but not limited, the functions listed below:

1. Attendance
2. Grades
3. Lesson Plans
4. Assessment Scores
5. Class Schedule
6. Calendar

D. Use of the System

Parents/guardians are required to adhere to the following guidelines:

1. Parents/guardians will act in a responsible, ethical, and legal manner.
2. Parents/guardians will not attempt to harm or destroy the school or the district's data and networks.
3. Parents/guardians will not attempt to access information or any account assigned to another user.
4. Parents/guardians will not use this Internet site for any illegal activity, including violation of Federal and State Data Privacy laws. Anyone found to be in violation of these laws would be subject to Civil and /or Criminal prosecution.
5. Parents/guardians who identify a security problem within the Portal must notify their school immediately, without demonstrating the problem to anyone else.
6. Parents/guardians will not share their password with anyone, including their own child(ren).
7. Parents/guardians will not set their computer to automatically login to the Internet site.
8. Parents/guardians identified as a security risk will be denied access to the site.

E. Security Features

1. Access is made available with a secure Internet site. Account holders are responsible for not sharing their passwords and to properly protect or destroy any printed/electronic documentation generated from this site.
2. Five unsuccessful login attempts will disable the user's account. Until the District has verified the assigned user to the locked account, the account will remain locked. In order to use the account again the user will need to contact Sandy Steck at Robinson Education Center, 587-2000.
3. The users will be automatically logged off if they leave their web browser open and inactive for a period of time.
4. The parent/guardian account will be inactivated when all their child(ren) have either withdrawn or graduated from Manhattan-Ogden USD 383, or a court-action denies the parent/guardian access to the student's information.

F. Limitation of School District Liability

Manhattan-Ogden USD 383 will use reasonable measures to protect student information from unauthorized viewing. The District will not be responsible for financial obligations arising through unauthorized use of the District's system or Internet. The District will not be responsible for actions taken by the parent/guardian that would cause compromise of their student information. The District reserves the right to limit or terminate the Internet site for viewing student information without notice. All parents/guardians who use the Parent Portal to access their child(ren)'s information consent to electronic monitoring and understand that this is a private network used as an educational tool by Manhattan-Ogden 383 employees. Account activity is electronically recorded.