

USD #383 MANHATTAN-OGDEN PUBLIC SCHOOLS
Board of Education Meeting
~ Citizen Comments ~

Welcome to tonight's USD #383 Board of Education meeting. Board meetings are business meetings conducted in public, and as such, the Board welcomes comments from the citizenry. To maintain an atmosphere of respect and to allow for smooth progression of the Board's meeting, citizen input is provided at specific times and according to the following guidelines:

1. Each individual wishing to address the Board should complete the bottom of this form. The completed form should be given to the Clerk of the Board prior to speaking. Citizens wishing to address the Board should come to the front of the room, be seated at the microphone, and state their name and address.
2. Approximately 30 minutes is provided at the beginning of each Board meeting for comments from citizens on topics NOT included on the evening's agenda.
3. For citizens wishing to speak on items included on the agenda, a time will be provided after administrative presentation/recommendation or reports and before Board discussion begins and subsequent action. The amount of time allowed for citizen input in connection with specific agenda items will be at the discretion of the Board President.
4. Each speaker will be limited to no more than three minutes with the expectation that no one individual will speak more than once on any given agenda item or topic. If there are several individuals wishing to speak on any one topic, speakers should avoid duplicating what has been said previously. Speakers may speak on more than one agenda item and should indicate the topics to be addressed on the form handed to the Clerk. Individuals who have not spoken previously are given the opportunity to speak first.
5. Participants are expected to respect each speaker's opinion. Speakers will only address issues; comments about personalities will not be permitted.
6. Board members will listen carefully to the speakers' comments and concerns, but will not engage in any discussion/debate with the speakers. Board members may ask questions for clarification purposes. Should the topic warrant further discussion, the Board may, by consensus, suggest that the topic be considered at a future Board meeting.
7. Should there be more citizens wishing to speak than can be accommodated in the amount of time available, those individuals will be invited to attend a future Board meeting or may share their concerns/comments with the Board in writing. Depending upon the topic and number of individuals wishing to speak on a particular issue, the Board may elect to schedule a work/discussion session on the particular topic at hand.

Your cooperation in following these guidelines is appreciated.

Today's Date: _____ **NAME:** _____

Address: _____ **Phone #:** _____

My comments are in connection with the following topic:

