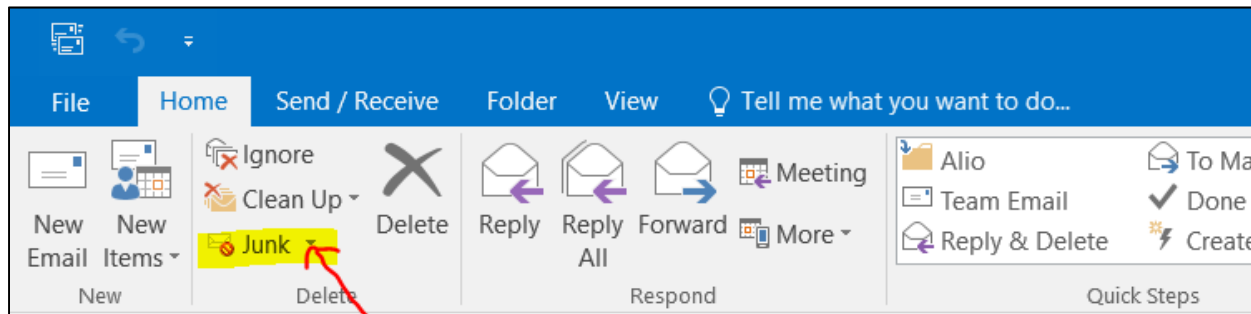
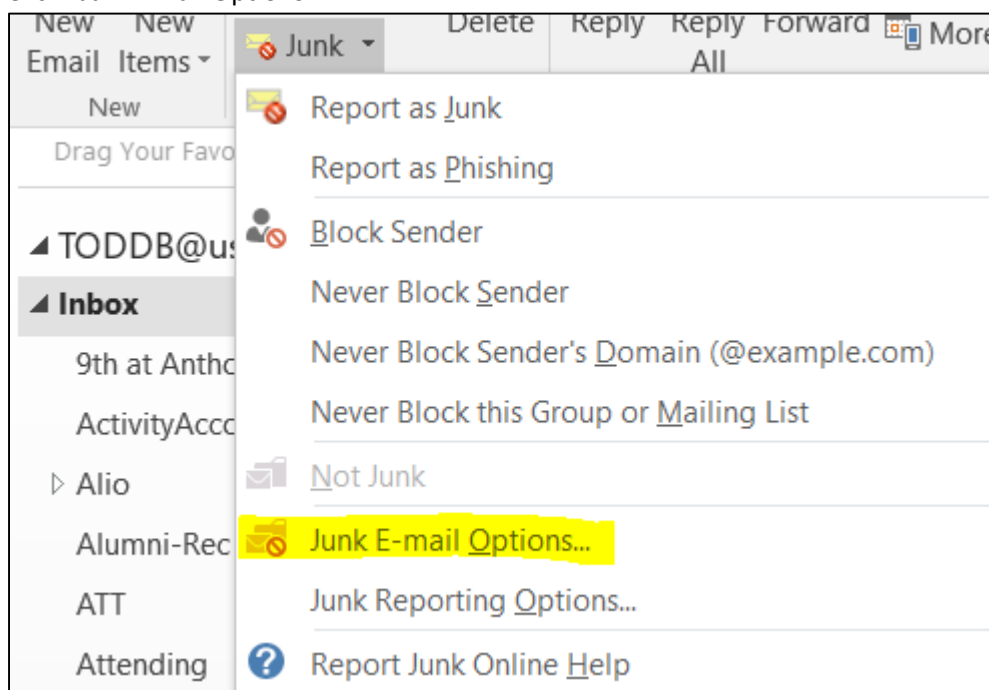


## Add Email Address to Safe Senders List (Outlook Client)

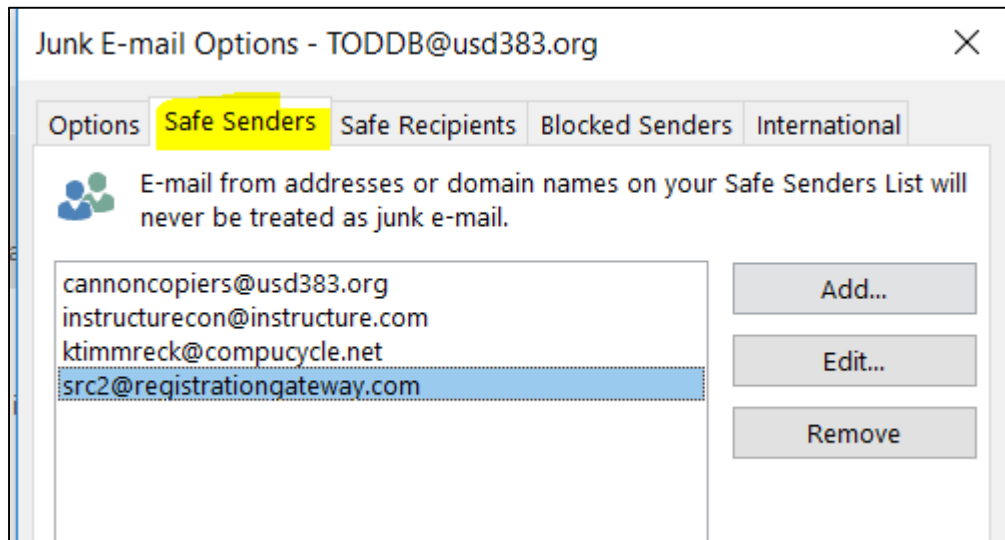
1. Open Outlook. Go to the "Home" ribbon.
2. Click drop-down arrow next to "Junk"



3. Click "Junk Email Options"

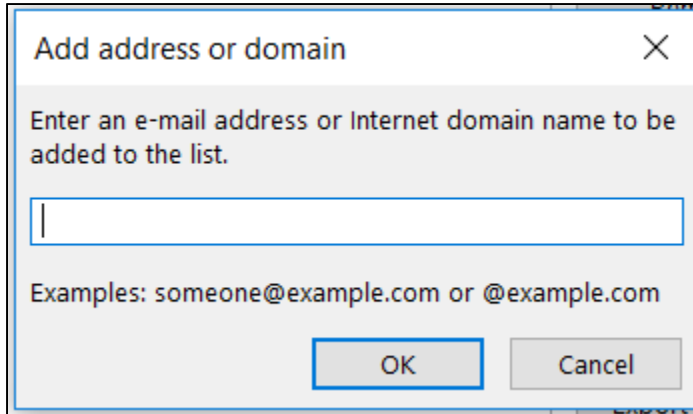


4. Click "Safe Senders" tab.



5. Click "Add"
6. Type email address.

Note: To unblock a whole domain, you can type @xxxxxxx.com (i.e @usd383.org)



The image shows a standard Windows-style dialog box. The title bar at the top reads "Add address or domain" and includes a close button (X) on the right. The main area of the dialog contains the instruction "Enter an e-mail address or Internet domain name to be added to the list." Below this text is a single-line text input field. Underneath the input field, there are examples: "Examples: someone@example.com or @example.com". At the bottom of the dialog, there are two buttons: "OK" and "Cancel". The "OK" button is highlighted with a blue border, indicating it is the active or default button.

7. Click OK and click OK.