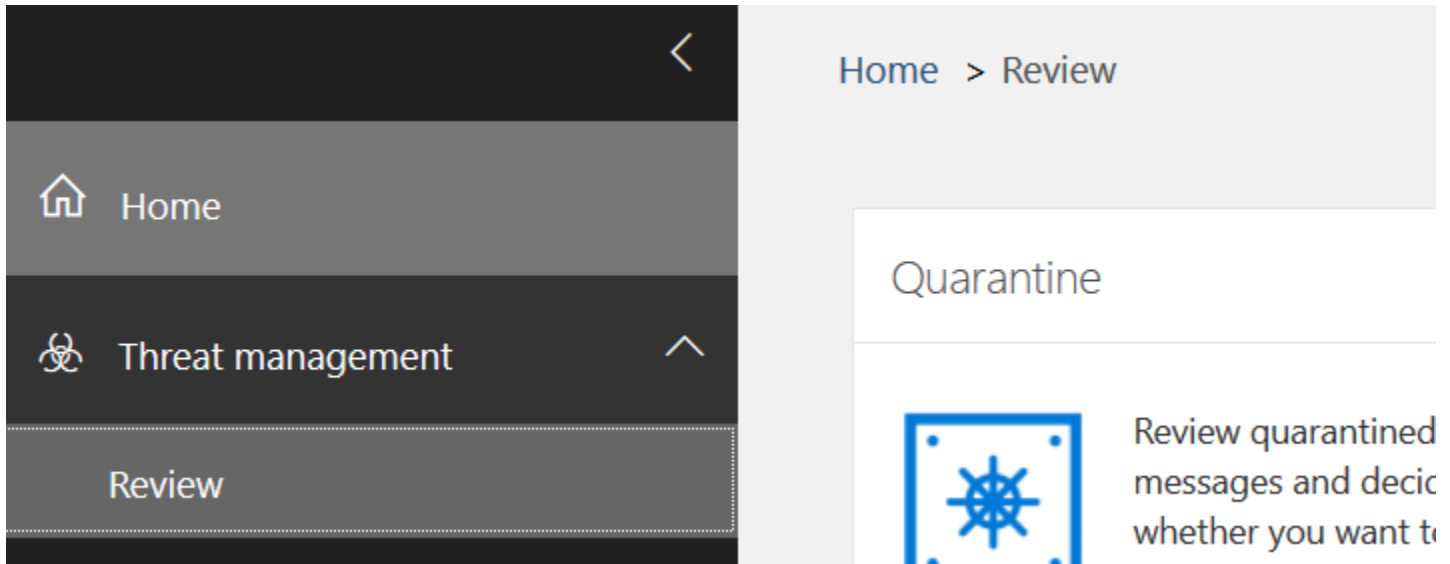


Spam Quarantine

Accessing the Quarantine

- Go to <https://protection.office.com/#/quarantine>
- Go to “Threat management” and “Review”
- Click on “Quarantine”



Quarantine Actions

- **Preview Message** - Select Message, click “Preview Email Message” on the right.
- **Release to Inbox** – Select Message, Click on the flying envelope icon.
- **Release and Report** - Select Message, Click on the edit (Pencil), and chose “Release selected messages and report as false positive”.

*Note about Release and Report: This is generally safe, it is essentially forwarding a copy of the message to junk@office365.microsoft.com for analysis. This does not necessarily prevent future messages from going to the Quarantine. **Do not report anything with confidential or sensitive information.***



protection

quarantine

Review items in your quarantine. You can release selected message(s) and, if incorrectly detected as junk (spam), you can also report as not junk. Tip: To select multiple messages for release, you can hold down CTRL and click multiple messages or use the [CTRL + A] to select all.



SENDER	SUBJECT	RECEIVED	EXPIRES	
tbryant127@gmail.com	Fwd: this is not spam .. i promise	4/27/2018 7:54 AM	5/11/2018 7:00 PM	<p>message status</p> <p>Type: Spam</p> <p>Expires: 5/11/2018 7:00 PM</p> <p>Released to:</p> <p>Not yet released to: toddb@us</p> <p>message details</p> <p>Message ID: <CAKNgviU26tk4T3GeLPO6FR</p> <p>Sender: tbryant127@gmail.com</p> <p>Subject: Fwd: this is not spam ..</p> <p>Received: 4/27/2018 7:54 AM</p> <p>Size: 23 KB</p> <p>View message header...</p> <p>Preview email message...</p>