

**CEI Evaluating the Superintendent**

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The board shall adopt an evaluation system that provides a basis for formal evaluation and for any informal discussions of the superintendent's performance. The system shall include the evaluation form to use and the process necessary to complete the form.

The board shall evaluate the superintendent annually using the evaluation form. The superintendent shall use the evaluation instrument as a self-evaluation instrument before the board's evaluation.

The superintendent's evaluation shall be confidential and be made available only to the board, the superintendent and others as provided by law. The evaluation instrument shall be on file at the district office with the clerk. Any revisions in the evaluation system shall include input from the superintendent.

Approved: 5/05; Revised: 8/18